

## PUBLIC EMPLOYMENT OFFER

### Job Title Offered

**Clinical Trial Manager/ Clinical Research Associate**

### Job Description

**Internal reference:** 058/2025

**Job Summary:** IMIBIC is looking for a qualified professional to carry out scientific-technical activities, his/her main responsibilities will be the management and monitoring of the clinical trials “Randomized, Embedded, Multifactorial, Adaptive Platform trial for Community-Acquired Pneumonia (REMAP-CAP)” and “Investigation of the usability and the health economic value of the system MoodMon in monitoring of patients with a diagnosis of affective disorders”, in the Clinical Trials Unit Management Department.

**Professional development opportunities:** The selected candidate will receive training in relation to his/her job functions.

**Investigator / Manager:** Mr. José Carlos Garrido Gracia.

**Department / Group:** Clinical Trials Unit Management Department.

**Workplace:** IMIBIC, Av. Menéndez Pidal s/n, 14004 Córdoba, España.

**Number of vacancies:** 1

**Professional group:** Assistant Technician.

**Project:**

- ECRAID-Base (H2020): European Clinical Research Alliance on Infectious Diseases - This project is funded by the EU Programme Horizon 2020, Grant Agreement: 965313.
- MoodMon (EIT Health): AI-driven patient monitoring tool for improved treatment of chronic affective disorders | This project is funded by the EU Programme EIT Health, PGA: 240037.



**Co-funded by  
the European Union**

**Contract funded by European funds:** Yes

**Working conditions:**

<b>Salary</b>	€1,833.33 gross/month (includes proportional extra payments)
<b>Contract type</b>	Scientific-technical activities contract (Art. 23 bis of Law 14/2011, of June 1st, on Science, Technology, and Innovation)

<b>Duration</b>	Indefinite, linked to the duration of the project or funding specified in this call.
<b>Probationary period</b>	6 months
<b>Working hours</b>	100% (40 hours/week)
<b>Foreseen start date</b>	July 2025

## Duties

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- Management of clinical studies (clinical trials and observational studies)
- Study medication management
- Adverse event management
- Support for the submission of projects to public competitive funding calls and subsequent follow-up, in close collaboration with the principal investigator and the rest of the research team
- Monitoring of assigned studies. Preparation of reports related to the clinical trials' monitoring (conduct monitoring visits). Availability to travel according to the frequency established in the monitoring plan of the assigned project
- Ensure that the study is conducted in accordance with the protocol, Good Clinical Practice standards, Standard Operating Procedures, and applicable national and international regulations
- Study quality management

## Candidate Profile

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### Qualifications:

- University degree in Life and/or Health Sciences.

### Training:

- Master's degree in Clinical Trial Monitoring.

## Profile Requirements

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### Minimum requirements:

- 1) University degree in Life and/or Health Sciences.
- 2) Master's degree in Clinical Trial Monitoring.

**It is mandatory to submit proof of meeting the minimum requirements and any merits subject to evaluation along with the CV (PDF format). Foreign qualifications must be validated and/or accompanied by a document certifying recognition/validation in Spain.**

**The email must include the call reference in the subject line along with the NIF/NIE/Passport number. Applications missing this information will not be considered.**

**Failure to meet these requirements will exclude the candidate from the selection process.**

#### **Merits to be evaluated:**

- 1) Professional experience in financial management and monitoring of Clinical Trials sponsored by research managing foundations (0.5 points for every 3 months of proven experience, up to a **maximum of 2 points**)
- 2) Experience in the development, management, and monitoring of clinical studies with medicines and/or medical devices (0.5 points for every 3 months of experience, up to a **maximum of 3 points**)
- 3) Additional official or proprietary Master's degree in Life and/or Health Sciences (minimum 60 ECTS; 0,5 points per official/proprietary degree, up to a **maximum of 1 point**)
- 4) High level of spoken and written English  
Language levels will be scored according to the Common European Framework of Reference for Languages (**maximum 1 point**):
  - English level equivalent to B1: 0,2 points
  - English level equivalent to B2: 0,5 points
  - English level equivalent to C1: 0,7 points
  - English level equivalent to C2: 1 point

Only the highest certified level will be scored.

**Candidates must specify in months both the tasks and the length of professional experience. CVs that do not clearly specify the number of months of experience or relevant merits will not be considered.**

## **Selection process**

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At least the **top three candidates** will be selected for a personal interview to assess communication skills, work aptitude, and abilities, with a **maximum of 3 points**.

Only candidates who obtain at least 50% of the points for the evaluated merits will be eligible for the **interview phase**.

If the selected candidate declines the contract, the Selection and Evaluation Committee may offer the position to the next best-ranked candidate on the published score list.

## Application Submission

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### Documents to be submitted:

Applications must include a **CV** and scanned **documentation proving compliance with minimum requirements and merits for evaluation**.

The CV **must** specify the **duration in months** of the relevant **experience** or **merits**.

### Submission method:

By email to [personal@imibic.org](mailto:personal@imibic.org). The email must include the call reference and the NIF/NIE/Passport number in the subject line. Applications lacking this information will not be considered.

### Deadline:

	Day	Month	Year	Hour
Start Date	25	June	2025	00.00 h
End Date	05	July	2025	23.59 h

### SELECTION POLICY

*IMIBIC's selection policy is open, transparent, and merit-based, ensuring the recruitment of the most suitable candidate for the advertised position while guaranteeing equal opportunities and access for all, thus making research careers more attractive. Adherence to these principles fosters international researcher mobility, knowledge exchange, and overall improvement in research quality.*

*The principal investigator responsible for this recruitment declares that the recruited person will not hold an employment relationship with the Andalusian Public Health System (SSPA) nor perform healthcare duties.*

*The Maimonides Institute for Biomedical Research of Córdoba (IMIBIC) adheres to the "Human Resources Strategy for Researchers" (HRS4R) of the European Commission, based on the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers. The HRS4R strategy supports research institutions in implementing Human Resources policies that contribute to a transparent, attractive, and open labor market for researchers, enabling them to carry out their scientific work in a supportive and stimulating environment.*

*Open, Transparent and Merit-based Recruitment (OTM-R) is one of the pillars of the Charter for Researchers and specifically of the Code of Conduct for the Recruitment of Researchers. OTM-R aims to ensure that the best person is recruited for the job and provides benefits to both researchers and institutions. More specifically, OTM-R makes research careers more attractive, ensures equal opportunities for all candidates, and facilitates mobility. Overall, it helps increase the return on investment in research.*

### DATA PROTECTION

*In accordance with current legislation on Personal Data Protection (GDPR 2016/679 and L.O.P.D.G.D.D. 3/2018), we inform you that the data controller is the Foundation for Biomedical Research of Córdoba (FIBICO), CIF G14825277. FIBICO processes the information provided to evaluate your CV for job openings*

*in our organization and, based on legitimate interest, the provided data may be retained for managing the call and its administrative responsibilities. The publication period of the selection processes may extend up to 6 months to ensure access and visibility for interested parties.*

*Under the provisions of Law 19/2013, of December 9, on transparency, access to public information, and good governance, and Law 1/2014, of June 24, on Public Transparency of Andalusia, identifying and necessary data for scoring in job calls and/or contracts may be published on the entity's premises and corporate website. You may exercise your rights of access, rectification, cancellation, or objection by contacting the organization at: Avenida Menéndez Pidal S/N (IMIBIC Building) 14004. [info@imibic.org](mailto:info@imibic.org); Phone: +34 957 21 37 00. Data Protection Officer: [dpd@imibic.org](mailto:dpd@imibic.org). More information at [www.imibic.org](http://www.imibic.org). Data will not be shared with third parties unless legally required. You may contact the Data Protection Officer at [dpd@imibic.org](mailto:dpd@imibic.org) and exercise your right to file a complaint with the Spanish Data Protection Agency [www.aepd.es](http://www.aepd.es).*

Córdoba, 25 June 2025

**Approved by the Person in Charge**