



JOB OFFER

Title of the open vacancy

Clinical studies manager/coordinator

Characteristics

Internal Reference: 091/2022

Summary: IMIBIC is looking for a qualified professional to carry out scientific tasks related to a clinical study, based at the Reina Sofia University Hospital. His/her main responsibilities will be to coordinate the clinical study REVERSE: *pREvention and management tools for rEducing antibiotic Resistance in high prevalence Settings*, and to implement research tasks related to it. This project is funded by the EU Programme Horizon 2020 under Grant Agreement 965265.

Career development: The candidate will receive training in relation to his/her job functions.

Responsible: D^a. Inmaculada Salcedo Leal.

Department / Group: GA13 Preventive Medicine and Public Health.

Work Place: IMIBIC, Av. Menéndez Pidal s/n, 14004 Córdoba, Spain.

Number of open vacancies: 1

Professional group of the vacancy: Technician.

Project: REVERSE: prevention and management tools for reducing antibiotic resistance in high prevalence settings. This project is funded by the EU Programme Horizon 2020, Grant Agreement: 965265.

Contract financed by European funds. Yes.

Conditions:

Salary	1.977,81 € gross salary + up to 10% variable remuneration linked to achieving personal objectives.
Type of contract	Contract for scientific and technical activities.
Period of time	Indefinite (6 months probation period).
Working time	100% (full time, 40 hours/week).
Foreseen start date	12/2022

Main tasks

- Coordination of the clinical study REVERSE at RSUH.
- Planning and managing the tasks described in the study protocol, with special attention to possible modifications.



- Collecting data for the project from all the hospital services involved in the completion of the eCRFs.
- Collaborate with the clinicians in the recruitment of patients, managing study visits and follow-up.
- Ensure seamless communication between the hospital services involved and coordinate common tasks.
- Act as the hospital and IMIBIC's main contact person with the coordinator of the study in Spain and, if necessary, with the sponsor and the coordinator of the REVERSE project.
- Attend all periodic technical meetings organized by the Spanish study leader.

Profile

Education:

- University degree in Health Sciences.

Training:

- Up-to date training on Good Clinical Practice.
- Good level of spoken and written English and Spanish (self-declared or official certificate B2 of foreign language).

Requirements

Minimum requirements:

- 1) University degree in Health Sciences.
- 2) Up-to date training on Good Clinical Practice.
- 3) Good level of spoken and written English and Spanish (self-declared or official certificate B2 of foreign language).

It is essential to send, together with the CV, the documentation proving that you meet the minimum requirements. Failure to comply with this requirement will mean that the application will not be included in the selection process.

Valued merits:

- 1) **Master's degree on Clinical Studies (2 points).**
- 2) Experience in **coordination of clinical studies** in the **biomedical field** (0.5 points for each month of experience, up to a maximum of **2 points**).
- 3) Experience in **clinical research groups** carrying out tasks related with this position (0.1 points for each month of experience, up to a maximum of **2 points**).
- 4) Peer-reviewed articles and/or contribution to international conferences in biomedicine as main author (up to a maximum of **1 point**):



- Articles in indexed journals, at least Q1: 0.2 points per article.
- International conferences: 0.1 points per contribution.

To evaluate properly the merits, the candidates should break down in months their professional and other relevant experience. CVs that do not indicate clearly and specifically the number of months of experience or other data related to valued merits will not be evaluated.

Selection process

At least **three highest ranked candidates** will be invited for a personal interview to assess the candidate's communication skills, aptitude for the job, and other skills.

Only candidates who fulfil at least 50% of the valued merits may be invited for an interview.

The evaluation of the CV counts max 7 points, and interview max 3 points.

After the resolution of the vacancy, and in case the selected person rejects the offer, the Selection and Evaluation Committee may award the contract to the next best-positioned candidate.

How to apply

Required documents:

Applicants have to include the following documents in their application:

1. Curriculum Vitae*.

***Important:** evaluate To properly the experience, the candidates should **break down in months their professional and other relevant experience**. CVs that do not clearly and specifically indicate the number of months of experience or other data related to valued merits will not be evaluated.

2. Documentation accrediting the fulfilment of the minimum requirements, and of the valued merits (if applicable)

The required documents should be sent:

By email to personal@imibic.org.

Please indicate the Internal Reference 091 in the email subject. Applications that fail to do so will not be evaluated.

Application period:

	Day	Month	Year	Time
Opens	02	December	2022	00.00 h
Closes	11	December	2022	23.59 h



IMIBIC



MAIMONIDES BIOMEDICAL
RESEARCH INSTITUTE OF
CORDOBA



SELECTION AND RECRUITMENT

IMIBIC's recruitment and election policy is Open, Transparent and Merit-based (OTM-R), ensuring the recruitment of the most suited person for the job offered, guaranteeing equal opportunities and access for all, making the research career more attractive.

The person responsible for this recruitment declares that the person to be hired will not have any employment relationship with the SSPA nor will he/she carry out any healthcare work.

DATA PROTECTION

In accordance with the provisions of the current regulations on Personal Data Protection (RGPD 2016/679 and L.O.P.D.G.D.D. 3/2018) we inform you that the Responsible is the Foundation for Biomedical Research of Cordoba (FIBICO) with CIF G14825277. At FIBICO we process the information you provide us with the aim of evaluating your CV in order to cover the different job vacancies that arise in our organisation and, therefore, due to a legitimate interest, the data provided may be kept for the management of the call for applications and its administrative responsibilities. The publication of selection processes may be extended by 6 months, in order to ensure knowledge and access by interested parties.

You are reminded that under the provisions of Law 19/2013, of 9 December, on transparency, access to public information and good governance and Law 1/2014, of 24 June, on Public Transparency of Andalusia, the identification data and those necessary for the qualification and rating in calls for employment and / or contracts, may be published in the offices of the entity and its corporate website. You can exercise your rights of access, rectification, cancellation or opposition, etc., by writing to the Entity's contact address: Avenida Menéndez Pidal S/N (Edificio IMIBIC) 14004. info@imibic.org; Telephone: 957 21 37 00. Data Protection Delegate DPD@imibic.org. More information at www.imibic.org. The data will not be passed on to third parties unless legally obliged to do so.

You can contact the Data Protection Delegate at the e-mail address dpd@imibic.org and you can exercise your right of guardianship before the Spanish Data Protection Agency www.aepd.es.

Córdoba, 02 of December , 2022

Signed by the responsible